

Community Led Housing Advice – Terms & Conditions

Community Led Housing London, hosted by the Co-operative Development Society Ltd, registered IP17107R, whose principal offices are at 7-14 Great Dover Street, London, SE1 4YR (“CLH London”), will provide support and guidance for Your CLH group, which may be an unincorporated organisation (“You”, “Your”), subject to the following terms and conditions:

1. The CLH London team and Associate Advisers (www.communityledhousing.london/team) will guide, mentor, and support Your CLH group, encouraging You to think openly and clearly about Your objectives and how to achieve them, thinking through the implications of options, and passing on knowledge of housing development, delivery and management.
2. Your CLH group should demonstrate commitment to the project, and actively engage and collaborate with the CLH London team and Associate Advisers. Guidance, mentoring, and support may be suspended, if we see a continued lack of action or decision making.
3. Your CLH group is responsible for all decision making, and actions carried out. Your group must appreciate that, while the CLH London team and Associate Advisers have broad experience, we are not acting as a surveyor, solicitor, financial adviser, land agent, accountant, architect, etc. Where appropriate we can help Your group find relevant professionals, but Your group acknowledges that You will be wholly responsible for ensuring that all relevant and independent advice is obtained, and all necessary contractual obligations are in place.
4. You will normally be assigned a lead Adviser in the CLH London team. CLH London will have discretion to change or allocate several Advisers and assign additional Associate Advisers. Associate Advisers are assigned to work with a CLH group for small doses of time, measured in half-days. A typical half-day may include preparation, a face-to-face meeting, follow-up points, contacts, emails or phone calls. CLH London will allocate, pay for, and monitor the time an Associate Adviser spends with You. The value of the time is £250 per half day and is funded by the Mayor of London.
5. CLH London may also agree in writing to pay for specific training or consultancy work on your behalf. CLH London must be notified of dates, venues, materials and templates you receive. Any opportunities to include other appropriate CLH organisations in sessions should be discussed with CLH London.
6. You must ensure that, where appropriate, publicity is given to the fact that CLH London is supporting Your group. Any publicity referring to CLH London, CDS Co-operatives, or the Mayor of London shall be subject to prior approval. You may use CLH London’s logo which can be provided in relevant digital format. Your information and the support received may be published or given to appropriate third parties, including relevant press, unless otherwise previously requested.
7. Guidance, mentoring, support, and Associate Adviser allocations can run indefinitely, but may be brought to an end in writing. CLH London will notify You of any changes to the terms in this letter. CLH London may at its sole discretion terminate this agreement at any time whether for breach or convenience by giving two weeks’ written notice.

You will be deemed to have acknowledged these terms and conditions through any interaction with CLH London.